



College Code: 7Q

BRILLIANT GRAMMAR SCHOOL EDUCATIONAL SOCIETY'S GROUP OF INSTITUTIONS-INTEGRATED CAMPUS

(Approved by A.I.C.T.E & P.C.I, New Delhi, Affiliated to JNTUH, Hyderabad)

Abdullapur (V), Abdullapurmet (M), R.R Dist. Hyderabad – 501505

website: www.bgiic.ac.in, E-mail : principal@bgiic.ac.in, principal.7q@gmail.com Cell:9442263457

Vision Mission of IQAC

Vision

Internal Quality Assurance Cell(IQAC) aims to work towards quality sustenance and enhancement of the academic and administrative performance of the organization.

Mission

- a)To conduct regular academic, research and administrative audits.
- b)To encourage self-evaluation , accountability, autonomy and transparency through quality.
- c)To develop best assessment process/(practices) for maintain quality.
- d)Cultural and ethnic diversity support in student community.
- e)To ensure the best infrastructure to achieve goals.

DIRECTOR

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INTERNAL QUALITY ASSURANCE CELL

To enhance the quality improvements in the academic process and also as a pre- accreditation exercise. Internal Quality Assurance Cell (IQAC) was formed in the college in academic year 01.06.2017. The objective of the cell is to develop a system for cognizant, Compatible and catalytic improvement in the overall performance of the institution at all levels with the involvement of all stakeholders.

STRATEGIES:

IQAC shall evolve mechanisms and procedures for:

- ✓ Timely efficient and progressive performance of academic, administrative and financial tasks.
- ✓ Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- ✓ The creditability of evaluation procedures.
- ✓ The adequacy, maintenance and proper allocation of support structure and services.
- ✓ Research sharing and networking with other institutions in India and abroad.

FUNCTIONS:

Some of the functions expected of the IQAC are:

- ✓ Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges.
- ✓ Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes.
- ✓ Dissemination of information on the various quality parameters of higher education.
- ✓ Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- ✓ Documentation of the various programmes/activities of the College, leading to quality improvement.
- ✓ Acting as a nodal agency of the college for coordinating quality related activities, including adoption and dissemination of good practices.

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IQAC Activities

Internal Quality Assurance Cell (IQAC) of the college gains paramount importance to ensure quality in all aspects. Therefore, IQAC activities play significant role in providing quality learning experience to students, enrichment of teaching satisfaction to faculty and staff.

IQAC Activities are:

- Collecting feedback from all stake holders.
- Staff on student's behavior (yearly).
- Students on
 - ✓ Course outcomes (CO's) achieved through course end survey(once a semester).
 - ✓ Teaching Effectiveness (Twice a semester, 1's after 3 weeks of the commencement of semester and another in the penultimate week of the semester) and their impact.
 - ✓ Services provided in academic section, administrative section, examination section, etc.

Conducting Academic Audit (yearly)

- ✓ Department Assessment Committee (DAC) Minutes and Reports.
- ✓ Minutes of the Meeting of course coordinator
 - Quality of TLP
 - Quality of Assignments.
 - Quality of Question Papers.
 - Profile of External Examiners (Theory and Lab).
 - Quality of Teaching (includes weekly reports on topics taught and impact on student performance).


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- Mentoring of Faculty by course coordinator/senior faculty (Group Head) and its impact.
- Evaluation in Internal Examinations.
- Continuous Evaluation and its impact.
- Quality of Laboratory Manuals.

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IQAC Activities

- ✓ Environmental Club
- ✓ Sports and Games
- ✓ Conducting Audit on Maintenance and Infrastructure facilities (yearly)
 - Laboratories
 - Library facilities
 - Sports facilities
 - Transport facilities
 - Canteen
 - Classrooms
 - Examination section
- ✓ Record Maintenance
 - Last three years Answer Books (Internal)
 - Last three years Question papers
 - Internal Marks sent to Affiliating University (JNTUH)
 - University Laboratory Examination Answer Books (Last five years)
 - Marks award lists
 - Student Attendance
 - Uploaded fortnightly
 - Semester wise for the last three years
 - Attendance registers of the last three years

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✓ Audit of

- Self -Appraisals of faculty and staff
- Faculty publications
- Department News letters
- College Technical Magazine

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IQAC Activities

- ✓ Quality of Course Files
- ✓ Lab records submitted by students
- ✓ Training need analysis of Faculty Development Programs(FDP's) audit of FDP's conducted and their impact
- ✓ Quality of students projects
- ✓ Attendance registers maintained by faculty
- ✓ Industry-Institute-Interaction and its impact
- ✓ EDC activities conducted and their impact
- ✓ Center for Academic and Career Guidance(CACG)
 - CACG activities and their impact
- ✓ Center for Soft Skills Development(CSSD)
 - CSSD activities and their impact
- ✓ Center for Training and Placements(CTP)
 - CTP activities and their impact


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DATE:03.08.2022

CIRCULAR

The Meeting of IQAC will be held on 08/08/2022. All the committee members are requested to attend the meeting without fail to discuss all academic related activities .

Venue : Board Room(404)

Time : 02.00 PM

Agenda:

1. Skill Development sessions to be conducted for all the departments.
2. Discussion regarding Technical Fest.
3. Guest lectures .
4. Workshops, Seminars.
5. Independence day celebration .
6. Sessions on career guidance.

IQAC Coordinator

DIRECTOR

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Copy to All Committee Members



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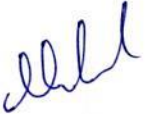
List of Committee Members:

1.Dr.S.Peniel Paul Doss, Director. 


2.A.N.Radhakrishna, Coordinator, IQAC. 

3.Dr.Ch.Kantlam, Principal. 


All Heads of the Departments:

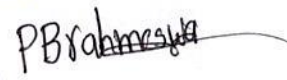
4. Abdul Maqseed.Sk (ECE). 

5. D.Chiranjeevi (CIVIL).

6. Lalaiah .K (EEE). 


7. S.Jamala Reddy (MECH). 

8. B.Upender (CSE). 


9. P.Brahmeswari (PHARMACY). 

10. P.Venkat Reddy (H&S). 

Professors:


11.Dr.D.Pavan Kumar (CSE). 


12.Kishna Naik (ECE). 


13.Dr.A.Madhu (H&S). 

14.Dr.Thirumalai Raja R (CIVIL). 


Employers:

15. D.Venumadhav (Unistring Tech Solutions Pvt.Ltd). 

16. B.Renu Aadithya (Tech and Machinery Solutions). 


17.B.Pavan (Crystal Technologies). 


Alumni students:

18.Mr.Pachigalla Praveen. 

19.Ms.Pravalika. 

20.Ms.Pendota Harisoshwika. 

21.Ms.A.Saboor Malitha. 


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Minutes of the Meeting

A Meeting was held on 08th August 2022 in Board Room at 2:00pm and following are the resolutions were made:

Agenda:

1. Skill Development sessions to be conducted for all the departments.
2. Discussion regarding Technical Fest.
3. Guest lectures.
4. Workshops, Seminars.
5. Independence day celebration.
6. Sessions on career guidance.

The following points were discussed in the meeting:

- Discussed to conduct Skill development sessions in all departments.
- Discussed regarding quality real time project with publication.
- Suggested to prepare time tables for both students and faculty.
- Instructed to prepare Course files.
- Suggested to prepare all Subject Materials.
- Discussed about Interactive sessions like: Online courses, PPT's etc.
- Discussed the student mentoring system at department level.
- Discussed about adding new subject related topics into lab Manuals, which are not present in the Curriculum.

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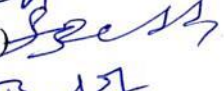



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The following IQAC members attended the meeting.



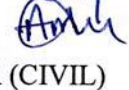

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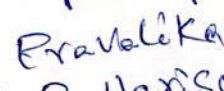
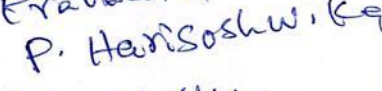

Employer

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17. B. Pavan (Crystal Technologies)






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